

GENERAL SERVICES ADMINISTRATION
Federal Supply Service



Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

Schedule Title: Facilities Maintenance and Management

Special Item No. (SIN) 811 004 Electrical, and all Utility Services limited to Facility Maintenance

Special Item No. (SIN) 003 97 Ancillary Repairs and Alterations

Contract No.: GS-03F-0002U

Contract Period: October 2, 2007 through October 1, 2012

Business Size: Veteran Owned



1ST Electric, Inc.

**2340 Monumental Avenue
Baltimore, Maryland 21227**

Point of Contact: Angelia Little, Vice President of Human Resources

Telephone: (410) 242-0303 Fax: (410) 242-0307 Email: alittle@1stelectricinc.com

Web Site: www.1stelectricinc.com

Prices Shown Herein are Net (Discount Deducted)
For more information on ordering from Federal Supply Schedules,
click on the FSS Schedules button at fss.gsa.gov

Pricelist Current through Modification PS-0007 dated April 07, 2011

Customer Information

- 1a. Table of Awarded Special Item Number(s): SINS: **811 004, and 97 003**
 - 1b. Lowest priced model number and price for each SIN: **Both SINS, Skilled Laborer, \$38.80 one hour**
 - 1c. Description of corresponding commercial job titles, experience, functional responsibility, and education for those types of employees: **See descriptions in subsequent pages.**
 2. Maximum Order: **\$750,000***
 3. Minimum Order: **\$100.00 All SINS**
 4. Geographic Coverage (Delivery Area): **48 contiguous states and DC**
 5. Point(s) of production (city, county, and State or foreign country): **N/A**
 6. Basic Discount: **Prices shown herein are net prices.**
 7. Quantity discounts: **None**
 8. Prompt payment terms: **1% 20; Net 30 days**
 9. Industrial Funding Fee (IFF): **Contractor has insured that all prices are inclusive of IFF**
 - 10a. Government purchase cards are accepted up to the micropurchase threshold: **Yes.**
 - 10b. Notification whether Government purchase cards are accepted or not accepted above the micropurchase threshold: **Yes (excludes prompt payment discounts)**
 11. Foreign items (list items by country of origin): **None**
 - 12a. Time of Delivery: **30 Days ARO**
 - 12b. Expedited Delivery. **24 hours or same day for labor**
 - 12c. Urgent Requirements: **Clause I-FSS-140-B of the contract applies. Agencies can contact contractor's representative to possibly effect a faster delivery.**
 13. F.O.B. Point(s): **Destination**
 14. Ordering address: **Same as contractor (see front page).**
 15. Payment address: **Same as contractor (see front page).**
 16. Warranty provision: **Standard commercial**
 17. Export packing charges, if applicable: **N/A.**
 18. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): **Contact contractor.**
 19. Terms and conditions of rental: **N/A.**
 20. Terms and conditions of installation: **N/A.**
 21. Terms and conditions of repair parts: **N/A.**
 22. Terms and conditions for any other services: **N/A.**
 23. List of service and distribution points: **N/A.**
 24. List of participating dealers: **N/A.**
 25. Preventive maintenance: **N/A.**
 26. Environmental attributes: **N/A.**
 27. Data Universal Number System (DUNS) number: **608391756**
 28. Notification regarding registration in Central Contractor Registration (CCR) database: **Registered; CAGE Code 48BJ9**
- * If the "best value" selection places an order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better price. Before placing your order contact 1st Electric Inc.'s Contract Administrator for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract, or (3) decline the order. A delivery order that exceeds the Maximum Order may be placed under the Schedule Contract in accordance with FAR 8.404.

About 1st Electric, Inc.

Headquartered in Baltimore, MD, 1st Electric is a veteran owned business founded in November of 2005. We are a full service electrical and communications infrastructure contractor offering complete turnkey solutions to both government and commercial clients. 1st Electric adamantly professes to hire only the most qualified individuals who understand and uphold the core values of the company: *Focus, Integrity, Reputation, Safety and Teamwork*. We currently serve Federal, state, and local government clients, Fortune 1000 corporations, universities, educational institutions, high-tech and biotech firms, as well as other organizations with large-scale, complex, and mission-critical infrastructure needs.

1st Electric answers its client's demands with the most up-to-date design/build capabilities. Our company structure enables us to provide client solutions from concept and construction through operations and maintenance. Our pre-construction services allow us to perform all facets of electrical and communications projects. Regardless of its complexity, our experienced field force can build your project. 1st Electric prides itself on staying on top of the latest technological advances in the electrical and communications world.

In its short existence, 1st Electric already boasts a number of major accomplishments. We have finished over 150 projects greater than \$25,000 in revenue, with our largest project to date totaling over \$9,000,000. 1st Electric has already opened satellite offices in two locations to better serve our customers and expand our region. The first, on the Maryland's Eastern Shore, is enabling us to perform work on the coasts of Maryland, Delaware and Virginia, as well as ongoing improvements at Dover Air Force Base. Our second satellite office, in Aberdeen, MD focuses on northern Maryland and the BRAC expansion at the Aberdeen Proving Grounds.

Top notch performance on large-scale, complex construction has given 1st Electric the opportunities to showcase its talented workforce. Some of our notable projects include renovations at Nimitz Library and King Hall at the U.S. Naval Academy, multiple schools (both new and renovations), and the Smithsonian Institute in Landover, MD.

In addition to large construction, 1st Electric features a service and maintenance department. Our commitment to quality and customer service has enabled our Service Department to grow rapidly and thrive on return business.

1st Electric vows to build on its early success and to continue pushing forward for many years to come.

1st Electric's GSA Pricing

Prices are Net (Discount Deducted)

Special Item No.	Position	GSA Hourly Fee
SINs 811 004 and 97 003	Electrical Project Manager	\$140.65
SINs 811 004 and 97 003	Electrical Engineer	\$169.75
SINs 811 004 and 97 003	Network Engineer (Low Voltage)	\$155.20
SINs 811 004 and 97 003	Safety Engineer	\$145.50
SINs 811 004 and 97 003	Safety Trainer	\$145.50
SINs 811 004 and 97 003	Quality Control Manager	\$145.50
SINs 811 004 and 97 003	Design-CADD (Draftsman)	\$ 92.15
SINs 811 004 and 97 003	Electrical Superintendent	\$ 92.15
SINs 811 004 and 97 003	Electrical Foreman	\$ 82.45
SINs 811 004 and 97 003	Electrical Mechanic	\$ 69.84
SINs 811 004 and 97 003	Cable Splicer (Low Voltage)	\$ 67.90
SINs 811 004 and 97 003	Communication Tech/Cable Installer	\$ 63.05
SIN 811 004	Certified Thermographer	\$121.25
SINs 811 004 and 97 003	Service Manager	\$111.55
SINs 811 004 and 97 003	Service Technician	\$ 83.45
SINs 811 004 and 97 003	Apprentice 4	\$ 63.05
SINs 811 004 and 97 003	Apprentice 3	\$ 57.23
SINs 811 004 and 97 003	Apprentice 2	\$ 53.35
SINs 811 004 and 97 003	Apprentice 1	\$ 47.97
SINs 811 004 and 97 003	Craftsman (Carpenter)	\$ 92.15
SINs 811 004 and 97 003	Skilled Laborer	\$ 38.80



1st Electric's Staff Responsibilities and Qualifications

Electrical Project Manager (SINs 811 004 and 003 97)
<p>Position Summary: An Electrical Project Manager estimates, manages, plans, and monitors the electrical aspects of construction projects from start to finish and supervise electrical apprentices, foremen, and journeymen.</p>
<p>Responsibilities: -Primary interface with clients, visits to project sites to do field work and construction oversight, technical direction, and proposal development -Manage project teams through the full life cycle of large, complex, high ticket electrical construction projects, including: engineering, specification, development; purchasing; delivery; installation; commissioning of equipment -Be involved in RFI process, evaluation, response and submittal process</p>
<p>Qualifications: -High School diploma (or equivalent) -Master Electrician -7-10 years experience</p>

Electrical Engineer (SINs 811 004 and 003 97)
<p>Position Summary: An Electrical Engineer designs, tests and develops products and systems that are powered by electricity.</p>
<p>Responsibilities: -Design, develop, modify, and evaluate electronic parts, components, or integrated circuitry for electronic equipment or other hardware systems. -Determines design approaches and parameters. -Analyzes electrical requirements to determine feasibility of design within time and cost constraints. -Analyzes equipment to establish operating data; conducts experimental tests and evaluates results. -Selects components and equipment based on analysis of specifications and reliability.</p>
<p>Qualifications: -Bachelors degree in engineering -7-10 years of experience</p>

Network Engineer (SINs 811 004 and 003 97)

Position Summary:

A Network Engineer designs computer networks and also sets up, monitors, tests and evaluates systems, including local area networks and wide area networks.

Responsibilities:

- Perform site surveys to gather customer requirements and creates reports with recommendations to re-engineer network.
- Will also configure, integrate, and test hubs/concentrators, bridges, routers, servers, gateways, network switching devices, and/or multiplexed information systems and command and control systems.

Qualifications:

- Bachelors Degree (computer related)
- Minimum 7-10 years experience

Safety Engineer (SINs 811 004 and 003 97)

Position Summary:

A Safety Engineer is in charge of the day-to-day preventative and corrective needs of an organization or a facility. The position typically assures that the company's safety practices comply with all local, state and federal regulations.

Responsibilities:

- Assists with daily safety functions and operations supporting specific project needs.
- Develops and coordinates processes to mitigate unsafe working conditions.
- Keep current with OSHA compliance

Qualifications:

- High School diploma (or equivalent)
- 7-10 years experience

Safety Trainer (SIN 811 004 and 003 97)

Position Summary:

A Safety Trainer is directly responsible for assessing workplace processes and recognizing hazards that may lead to injury, and then communicate to other employees how to lessen risk.

Responsibilities:

- Perform audits of workplace for hazards, develop solutions to eliminate those hazards, communicate the solution to other employees and evaluate progress as the solution is implemented
- Demonstrate new processes or equipment
- Ensure adherence to company health and safety rules and rules set forth by government entities such as the Occupational Health and Safety Administration (OSHA)
- Provide training and develop emergency response plans

Qualifications:

- High School diploma (or equivalent)
- 7-10 years experience



Quality Control Manager (SIN 811 004 and 003 97)

Position Summary:

A Quality Control Manager supervises/manages the quality program and all related activities for the company on a day-to-day basis.

Responsibilities:

- Organizes highly complex activities for the development, implementation, and maintenance of quality control projects and plans
- Develops and defines major and minor characteristics of quality
- Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation
- Conducts and/or participates in formal and informal reviews
- Develops and implements quality control methodologies to ensure compliance with quality assurance concepts, standards, guidelines, practices, and procedures

Qualifications:

- High School diploma (or equivalent)
- 7-10 years of experience

Design CADD (Draftsman) (SIN 811 004 and 003 97)

Position Summary:

A Design CADD (Draftsman) works closely with engineers in the design of electrical systems for buildings (power, lighting, special systems, etc.) for the clients.

Responsibilities:

- Drafting
- Create engineering and technical drawings in AutoCAD
- Electrical equipment layout
- Development of electrical single line diagrams

Qualifications:

- High School diploma (or equivalent)
- 5-7 years experience

Electrical Superintendent (SIN 811 004 and 003 97)

Position Summary:

An Electrical Superintendent supervises the installation, maintenance, repair and testing of a wide range of electrical equipment such as programmable logic controllers, generators, motors, transformers, control panels, cables, power distribution systems, and associated switchgear.

Responsibilities:

- Installation, troubleshooting, and testing, start up and commissioning of systems (ex: fire alarm systems)

Qualifications:

- High School diploma (or equivalent)
- Journeyman License
- 5-7 years experience

Electrical Foreman (SIN 811 004 and 003 97)

Position Summary:

An Electrical Foreman is directly responsible for managing a crew comprised of operators and/or laborers and is responsible for performing the duties required to complete the project according to the plans, specifications and standard details.

Responsibilities:

- Train, supervise, and evaluate Crew Leaders, Operators and Laborers
- Reinforces company policies, culture, values and work ethic to all employees
- Review project schedules with Superintendent
- Develop short and long-range manpower requirements to meet project schedule and budget with Superintendent
- Ensure safe equipment use and daily maintenance on site

Qualifications:

- High School diploma (or equivalent)
- Journeyman License
- 7-10 years experience

Electrical Mechanic (SIN 811 004 and 003 97)

Position Summary:

An Electrical Mechanic is primarily responsible for determining reasons for the wear of mechanical equipment and is also responsible for repairs of various types of mechanical items and makes appropriate repairs and recommendations for prevention.

Responsibilities:

- Perform a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy
- Install or repair electrical equipment (generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment)
- Perform work from blueprints, drawings, layouts, or other specifications
- Locate and diagnose trouble in the electrical system or equipment; work with standard computations relating to load requirements of wiring or electrical equipment
- Have knowledge of measuring and testing instruments

Qualifications:

- High School diploma (or equivalent)
- Completion of Apprenticeship Program (or 10 year in field)
- 5-7 years experience



Cable Splicer (Low Voltage) (SIN 811 004 and 003 97)

Position Summary:

A Cable Splicer primarily will be working on medium voltage circuits (5000 Volts).

Responsibilities:

- Splice wire, pull cables, dismantle and install electrical equipment
- Perform work involving transformers

Qualifications:

- High School diploma (or equivalent)
- 2-5 years experience

Communication Tech/Cable Installer (SIN 811 004 and 003 97)

Position Summary:

A Communications Tech/Cable Installer is directly involved in the installation of low voltage wire according to the specifications for projects.

Responsibilities:

- Pulls CAT 3, CAT 5-e and CAT 6 cables to designated locations -terminating CAT 3, CAT 5-e and CAT 6 on jacks, 110 blocks, 66 blocks, and patch panels.
- Installs, maintains, repairs, and modifies cable systems.
- Works from engineered drawings, statements of work, and technical manuals to determine requirements for underground, buried, and aerial cable systems.
- Prepares and installs distribution equipment
- Terminates cables on main distribution frames
- Ensures techniques, materials, and accomplishments are according to technical standards, and specifications and engineered directives. -Locates, repairs, and/or replaces splice cases
- Determines course of signal deterioration in voice and data circuits over cable by using test equipment.
- Interprets compression meter readings and adjusts controls.

Qualifications:

- High School diploma (or equivalent)
- 2-5 years experience

Certified Thermographer (SIN 811 004)

Position Summary:

Performs all electrical tasks with minimal supervision. Possesses valid Journeyman's license where required. Proceeds with work from plans and specifications, has knowledge of all electrical equipment and major tools. Demonstrates safe working habits and proper care of tools and equipment. May supervise laborers and apprentices.

Responsibilities:

- Plans and organizes tasks in order to meet task deadlines
- Assures compliance with Company/Job Safety Requirements (O.S.H.A.)
- Assures compliance with Company Policies and Standard Operating Procedures.
- Schedules and assists Foreman in daily functions.
- Performs any task related to electrical construction
- Uses and instructs proper use of all hand and power tools and equipment necessary to perform assigned tasks, including but not limited to Hypress, cable cutters, benders, pulling machine, drills, saws, high voltage tester, Multimeter, Amp probe, hammer drills, knock-out punches, and all tools and equipment utilized by the apprentices.
- Monitors work in progress
- Reads labels, job site maps/directions, instruction manuals and written instructions.
- Checks on company equipment and tools to ensure safe and efficient operation and report faulty equipment.
- Submits timely reports as directed.
- Maintains a safe working environment and identifies potential hazards.
- Acquires/maintains personal hand tools as directed.

Qualifications:

Incumbents of this position must:

- Have successfully completed a 4-year apprenticeship program w/minimum 5 years experience or have 7 years of equivalent work experience in the trade, or possess a valid journeyman's card.
- Have attended and received certification of completion of code change seminars or programs to stay educated with the changes and methods of the electrical construction business.
- Hold a Journeyman's license in states where required.
- Have knowledge of First Aid and CPR Certification.
- A thorough understanding of and follow N.E.C. and local codes and be familiar with high voltage safety as required.

- Exhibit a professional appearance and demeanor with customers and other employees.
- Be able to work smoothly with others as a member of a team to complete tasks.
- Be able to speak the English language (and read, write, spell and compute basic math) to receive, or give, work directives and to ensure job safety. Ability to speak Spanish is a plus.

Service Manager (SINs 811 004 and 97 003)

Position Summary:

Is directly responsible for supervising and working along with a crew. Required to maintain effective lines of communication with all company personnel responsible for the project as well as general contractors and sub-contractors. Properly and effectively performs any task related to electrical construction.

Responsibilities:

- Works to properly start-up projects, plan work.
- Reviews proposed means & methods of installation, develops proposed sequencing of installation and manpower needs (use of Pre-Fab).
- Reviews budgeted hours for the project and sets-up production tracking and hourly reporting systems.
- Develops daily work plans for the installation crew using 2 week look-ahead interval planning.
- Ensures adequate materials, tools and information are available for the installation crews.
- Directs and supervises mechanics, apprentices, and laborers.
- Coordinates electrical installations with other trades.
- Maintains as-built drawings on a daily basis.
- Submits weekly timesheets by 10AM on Mondays with proper cost coding.
- Reviews project submittals for proposed material & equipment to ensure installation is made properly.
- Clearly understands, complies with and enforces Company/Job Safety Requirements (O.S.H.A.) and Company/Policies and Standard Operating Procedures.
- Coordinates and/or attends progress meetings.
- Receives and verifies material and equipment deliveries.
- Safely uses and instructs crew on proper use of all hand and power tools and equipment necessary to perform assigned tasks, including all tools and equipment utilized by apprentices; Conducts weekly Safety Toolbox talks.
- Ensures proper handling of tools, equipment, and materials.
- Completes performance evaluations of employees supervised.
- Schedules timely inspections to meet assigned project deadlines.

Qualifications:

Incumbents of this position must:

- Have successfully completed 4-year apprenticeship program or 7 years of equivalent work experience or possess journeyman's card.
- Have minimum of 2 years experience supervising crews and electrical jobs in addition to education requirements.
- Possess a valid journeyman's card where required.
- Thoroughly understand and follow N.E.C. and local codes and be familiar with high voltage safety as required and attend code change seminars to stay updated.
- Possess a thorough knowledge of electrical theory, mathematics, electrical construction, and maintenance methods.
- Be able to comprehend all construction documents including blueprints.
- Exhibit a professional appearance and demeanor with customers and other employees.
- Be able to work smoothly with others as a member of a team to complete tasks.
- Be able to speak the English language (and read, write, spell and compute basic math) to receive, or give, work directives and to ensure job safety. Ability to speak Spanish is a plus.

Service Technician (SINs 811 004 and 97 003)

Position Summary:

Performs all electrical tasks with minimal supervision. Possesses valid Journeyman's license where required. Proceeds with work from plans and specifications, has knowledge of all electrical equipment and major tools. Demonstrates safe working habits and proper care of tools and equipment. May supervise laborers and apprentices.

Responsibilities:

- Reports to assigned job site on time and ready to work.
- Clearly understands and complies to Company/Job Safety Requirements (O.S.H.A.)
- Clearly understands and complies with Company Policies and Standard Operating Procedures.
- Lays out, schedule, builds and assists Foreman in daily functions.
- Plans and organizes tasks in order to meet task deadlines.
- Properly and effectively performs any task related to electrical construction.
- Monitors work in progress.
- Possesses a thorough knowledge of electrical theory, mathematics, electrical construction and maintenance methods.
- Safely uses and instructs proper use of all hand and power tools and equipment necessary to perform assigned tasks, including but not limited to Hypress, cable cutters, benders, pulling machine, drills, saws, high voltage tester, Multimeter, Amp probe, hammer drills, knock-out punches, and all tools and equipment utilized by the apprentices.
- Accurately reads labels, job site maps/directions, instruction manuals and written instructions.
- Checks on company equipment and tools to ensure safe and efficient operation and report faulty equipment.
- Submits timely reports as directed.
- Maintains a safe working environment and identifies potential hazards.
- Acquires/maintains personal hand tools as directed.
- Performs all other duties as assigned.

Qualifications:

Incumbents of this position must:

- Have successfully completed a 4-year apprenticeship program w/minimum 5 years experience or have 7 years of equivalent work experience in the trade, or possess a valid journeyman’s card.
- Have attended and received certification of completion of code change seminars or programs to stay educated with the changes and methods of the electrical construction business.
- Possess a journeyman’s license in states where required.
- Have a thorough understanding of and follow N.E.C. and local codes and be familiar with high voltage safety as required.
- Exhibit a professional appearance and demeanor with customers and other employees.
- Be able to work smoothly with others as a member of a team to complete tasks.
- Be able to speak the English language (and read, write, spell and compute basic math) to receive, or give, work directives and to ensure job safety. Ability to speak Spanish is a plus.

Apprentice 4 (4th year) (SIN 811 004 and 003 97)

Position Summary:

This position begins to run small jobs with intermittent supervision. Assists in laying out work and performs most daily journeyman’s tasks. Assists in training other apprentices and helpers. Performs work within an established time frame and ensures that work is done in conformance with quality work standards. Must be enrolled in fourth year of approved Apprenticeship Program.

Responsibilities:

- Clearly understands and complies with Company and Job Safety Requirements (O.S.H.A.).
- Plans and organizes tasks in order to meet task deadlines.
- Visualizes work prior to installation.
- Performs proper use and safe handling of tools, equipment and materials.
- Reads blueprints and shop drawings and layout work.
- Supervises, directs and trains helpers and other apprentices.
- Uses tools and equipment including but not limited to hand held, electric and hydraulic benders, installation of NM, AC or MC cable, pull wire, install wire, transformers, rigging of equipment, install cabling, and all tools required by first, second and third year apprentices and other equipment listed for rigging specifications.
- May operate high voltage equipment.
- Installs outlet devices, interior and exterior light fixtures, light pole, cable tray, exothermic-weld installations, deck work, and have experience in terminations, etc.

Qualifications:

- High School diploma (or equivalent)
- 4-5 years experience
- Must be enrolled in 4th year of apprenticeship school with 3 years previous electrical experience/on-the-job training.

Apprentice 3 (3rd year) (SIN 811 004 and 003 97)

Position Summary:

Assist journeyman on the job site under direct supervision of the Foreman. Perform basic electrical skills; install electrical devices and fixtures found in commercial, institutional and industrial applications. Performs tasks as assigned using basic tools. Demonstrates safe working habits and proper care of tools and equipment. Must be enrolled in third year of approved Apprenticeship Program.

Responsibilities:

- Clearly understands and complies with Company and Job Safety Requirements (O.S.H.A.)
- Follows the directions and instructions of all supervisors
- Performs basic tasks unsupervised for short durations
- Accurately organizes materials and tools and maintains inventory of small stocked materials for the job site
- Performs proper use and safe handling of tools, equipment and materials.
- Uses hand tools and power tools as assigned, including but not limited to, drill press, hammer drill, cable cutters, hand and hydraulic benders, jacks, rollers, pinch bars, pallet jacks, drills, and other equipment.
- Installs outlet devices, interior and exterior light fixtures, light pole, cable tray, exothermic-weld installations, deck work, etc.
- Checks on company equipment and tools to ensure safe and efficient operation and report or repair faulty equipment.
- Maintains clean work area

- Possesses personal hand tools, tool belt and safety equipment on the job site as required
- Accurately fills out required company documents, including but not limited to time sheets, inventory sheets, accident/incident reports, check-off lists, and tools lists
- Accurately reads labels, job site maps/directions and written instructions

Qualifications:

- High School diploma (or equivalent)
- 3-4 years experience
- Must be enrolled in 3rd year of apprenticeship school with 2 years previous electrical experience/on-the-job training.

Apprentice 2 (2nd Year) (SINs 811 004 and 97 003)

Position Summary:

Assist journeyman on the job site under direct supervision of the Service Manager. Perform basic electrical skills; install electrical devices and fixtures found in commercial, institutional and industrial applications. Performs tasks as assigned using basic tools. Demonstrates safe working habits and proper care of tools and equipment. Must be enrolled in second year of approved Apprenticeship Program.

Responsibilities:

- Understands and complies with Company and Job Safety Requirements (O.S.H.A.).
- Follows the directions and instructions of all supervisors.
- Performs basic tasks unsupervised for short durations.
- Organizes materials and tools and maintains inventory of small stocked materials for the job site.
- Performs proper use and safe handling of tools, equipment and materials.
- Uses hand tools and power tools as assigned, including but not limited to, drill press, hammer drill, cable cutters, hand and hydraulic benders, jacks, rollers, pinch bars, pallet jacks, air float system, drills, hypress, hydraulic cable cutter and other equipment listed for rigging specifications.
- Installs outlet devices, interior and exterior light fixtures, light pole, cable tray, exothermic-weld installations, deck work, etc.
- Checks on company equipment and tools to ensure safe and efficient operation and report or repair faulty equipment.
- Maintains clean work area.

- Possesses personal hand tools, tool belt and safety equipment on the job site as required.
- Accurately fills out required company documents, including but not limited to time sheets, inventory sheets, accident/incident reports, check-off lists, and tools lists.
- Accurately reads labels, job site maps/directions and written instructions.

Qualifications:

Incumbents of this position must:

- Be enrolled in 2nd year of apprenticeship school w/1-year previous electrical experience/on-the-job training.
- Be in attendance at Apprenticeship Classes and functions.
- Possess knowledge of basic electricity, wiring and installation of electrical devices and fixtures.
- Possess knowledge of N.E.C. and local codes.
- Exhibit a professional appearance and demeanor with customers and other employees.
- Be able to work smoothly with others as a member of a team to complete tasks.
- Be able to speak the English language (and read, write, spell and compute basic math) to receive, or give, work directives and to ensure job safety. Ability to speak Spanish is a plus.

Apprentice 1 (1st year) (SIN 811 004 and 003 97)

Position Summary:

Assist journeyman on the job site under direct supervision of the Foreman. Practice knowledge of basic electricity and possess ability to perform basic electric skills. Performs tasks as assigned. Performs tasks with basic tools. Demonstrates safe working habits and proper care of tools and equipment. Must be enrolled in first year of approved Apprenticeship Program.

Responsibilities:

- Follows the directions and instructions of all supervisors.
- Perform basic tasks
- Accurately organizes materials and tools and maintains inventory of small stocked material for the job site
- Performs proper use and safe handling of basic tools including but not limited to hand benders, jacks, rollers, pinch bars, pallet jacks, air float system, drills, knock-out cutter and other equipment listed for rigging specifications.
- Identifies and uses hand tools and power tools as assigned
- Checks on company equipment and tools to ensure safe and efficient operation and report or repair faulty equipment
- Possesses personal hand tools, tool belt and safety equipment on the job site as required
- Maintains clean work area
- Accurately fills out required company documents including but not limited to time sheets, inventory sheets, accident/incident reports, check-off lists, and tools lists

<ul style="list-style-type: none"> -Accurately reads labels, job site maps/directions and written instructions. -Performs all other duties as assigned
<p>Qualifications:</p> <ul style="list-style-type: none"> -High School diploma (or equivalent) -1-2 years experience -Must be enrolled in 1st year of apprenticeship school with 1 year previous electrical experience/on-the-job training.

<p>Craftsman (Carpenter) (SIN 811 004 and 003 97)</p>
<p>Position Summary:</p> <p>A Craftsman (Carpenter) is involved in all aspects of construction using materials made of wood.</p>
<p>Responsibilities:</p> <ul style="list-style-type: none"> -Performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood -Work involves most of the following: planning and laying out of work from blueprints, drawings, models, or verbal instructions, using a variety of carpenter's hand tools, portable power tools and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training. -Finish carpentry included but not limited to installing hardware -Perform punch-out work
<p>Qualifications:</p> <ul style="list-style-type: none"> -High School diploma (or equivalent) -5-7 years experience as a carpenter in the commercial industry



Skilled Laborer (SIN 811 004 and 003 97)

Position Summary:

A Skilled Laborer performs construction duties on a daily basis functioning as a team member.

Responsibilities:

- Function as a member of a four to five person crew
- Compliance to all safety directives
- Meter board construction
- Installation of electrical distribution equipment, conduits & conductors
- Installation of Ground rings
- Miscellaneous duties including clean up work

Qualifications:

- High School diploma (or equivalent)
- 2-5 years experience